

**Tung Wah Group of Hospitals Tin Ka Ping Nursery School**  
**Information on Admission to K1 Classes in the 2023/24 School Year**

**1. Collection of application Forms (No quota for application):**

➤ Download from school website

<http://www.tungwahcsd.org/en/our-services/youth-and-family-services/day-nursery-services/TKPNS/introduction;category/9>

➤ Obtain from school in person

➤ Request by post

**2. Distribution Period:**

➤ Date: Whole year (except School Holidays or Public Holidays)

➤ Time: 8:00 a.m. to 6:00 p.m. (Mondays to Fridays) / 8:00 a.m. to 1:00 p.m. (Saturdays)

**3. Submission of Application Forms (No acceptance limit for application forms):**

➤ Method: Submit the application form in person

➤ Completed Application Form with photo attached original and a duplicate copy of birth certificate.

➤ Two stamped self-addressed envelopes are also required.

**Return Period:**

1. Date: Whole year (except School Holidays or Public Holidays)

2. Time: 9:00 a.m. to 6:00 p.m. (Mondays to Fridays) / 9:00 a.m. to 1:00 p.m. (Saturdays)

**4. Application Fee:**

➤ Free of charge

**5. Application for the “2023/24 Registration Certificate for Kindergarten Admission”**

➤ Education Bureau (EDB) implement the Free Quality Kindergarten Education policy, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the 2023/24 school year.

➤ Parents are required to submit an application for the “2023/24 Registration Certificate for Kindergarten Admission” (hereafter referred as “2023/24 RC”) to EDB **from September to November 2022**. The “2023/24 RC” will be open for applications in September 2022 and EDB will announce and upload the details of application onto EDB’s website ([http://www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e)) in due course.

**6. Admission Criteria**

➤ The applicant with sibling(s) currently studying in the Nursery School will be considered in higher priority.

➤ The applicant with family need will be considered in higher priority when applying for the full day classes.

(As the number of school places is limited, please be aware that not all applicants fulfilling the criteria will be guaranteed a school place.)

➤ Performance during interview.

## **7. Interview Arrangement**

- The Nursery School will arrange interview for all applicants
- Interviews will be conducted on 5 November 2022, 12 November 2022. The Nursery School will notify the parents by letters.
- Group and/or individual interviews will be arranged
- Parents should accompany their child for the interview

## **8. Foreign Student**

- When interviewing NCS children, interpretation and/or translation service for applicants will be provided where necessary; or parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication.

Enquiry: Our telephone no is 2466 7454 Our e-mail address is [tkpns@tungwah.org.hk](mailto:tkpns@tungwah.org.hk)

## **9. Announcement of Admission Results**

- We will inform parents of the K1 admission results before 16 December 2022 by phone and/or by post.

## **10. Registration Arrangement**

- Successful applicants: Parents should complete the registration procedures for their child from 5 to 7 January 2023 (“Centralised Registration Dates”) by submitting the original “2023/24 RC” to the Nursery School and paying the registration fee.
- Applicants on the waiting list: The Nursery School will notify the parents by letters. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2023/24 RC” to the Nursery School and pay the registration fee.
- Please be reminded that if parents cannot submit the “2023/24 RC” during registration, the Nursery School may not be able to complete the registration process for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
- The registration fee for 2023/24 K1 place is HK\$1570.00. Should parents decide to change school after registration, please notify the Nursery School in writing. The Nursery School will return the “2023/24 RC” but the registration fee will not be refunded. Upon returned the “2023/24 RC”, the Nursery School will no longer keep the school place for the child.

## **11. Enquiry**

Our telephone no.: 2466 7454

Our e-mail address: [tkpns@tungwah.org.hk](mailto:tkpns@tungwah.org.hk)

## References can be obtained from the following websites:

### ➤ EDB Circular Memorandum no. 75/2021

#### Admission Arrangements for Nursery Classes in Kindergartens for the 2023/24 School Year

##### ✧ Chinese version

[https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/EDBCM80\\_2022\\_TC.pdf](https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/EDBCM80_2022_TC.pdf)

##### ✧ Simplified Chinese version

[https://www.edb.gov.hk/attachment/sc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/EDBCM80\\_2022\\_SC.pdf](https://www.edb.gov.hk/attachment/sc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/EDBCM80_2022_SC.pdf)

##### ✧ English version

[https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/EDBCM80\\_2022\\_EN.pdf](https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/EDBCM80_2022_EN.pdf)

### ➤ EDB Circular no. 6/2017

#### Collection of Application Fee and Registration Fee, Admission of Students and Provision of Information by Kindergartens

##### ✧ Chinese version

<http://applications.edb.gov.hk/circular/upload/EDBC/EDBC17006C.pdf>

##### ✧ Simplified Chinese version

<http://applications.edb.gov.hk/circular/upload/EDBC/EDBC17006S.pdf>

##### ✧ English version

<http://applications.edb.gov.hk/circular/upload/EDBC/EDBC17006E.pdf>

### ➤ Frequently Asked Questions

##### ✧ Chinese version

[https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/FAQ%202023\\_24\\_TC.pdf](https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/FAQ%202023_24_TC.pdf)

##### ✧ English version

[https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/FAQ%202023\\_24\\_EN.pdf](https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202324%20CM/FAQ%202023_24_EN.pdf)

### ➤ Profile of Kindergartens and Kindergarten-cum-Child Care Centres

##### ✧ Chinese version

<https://kgp2021.azurewebsites.net/edb/schoolinfo.php?>

<https://kgp2021.azurewebsites.net/edb/schoolinfo.php?lang=tc&schid=6562&district=tuenmun&category=&voucher=&schoolname=%E6%9D%B1%E8%8F%AF%E4%B8%89%E9%99%A2&ctype=>

##### ✧ English version

<https://kgp2021.azurewebsites.net/edb/schoolinfo.php?>

<https://kgp2021.azurewebsites.net/edb/schoolinfo.php?lang=en&schid=6562&district=tuenmun&category=&voucher=&schoolname=%E6%9D%B1%E8%8F%AF%E4%B8%89%E9%99%A2&ctype=>